

# Dr. John Doe Medical Practice, LLC

TAX ID: \_\_\_\_\_ Group NPI: \_\_\_\_\_ Individual NPI: \_\_\_\_\_  
For Practice Location: \_\_\_\_\_ Assigned Provider \_\_\_\_\_

## MEDICAL BENEFITS & ELIGIBILITY VERIFICATION

Related to MVA or W/C?: YES / NO Date of Accident (for MVA/WC): \_\_/\_\_/\_\_  
Date Today: \_\_\_\_\_ New Patient Appointment Date: \_\_\_\_\_  
Patient's Name: \_\_\_\_\_ D.O.B. \_\_/\_\_/\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
PCP's / Referring Provider's Name and Phone Number: \_\_\_\_\_

**Primary Insurance:** \_\_\_\_\_ Insurance Phone: \_\_\_\_\_  
Insurance ID No. \_\_\_\_\_ Group No. \_\_\_\_\_ Insurance Plan (e.g. PPO/HMO/): \_\_\_\_\_  
Policy Holder's Name: \_\_\_\_\_ Policy Holder's SS# \_\_\_\_\_ Policy Holder's DOB: \_\_\_\_\_  
Insurance Claims Address: \_\_\_\_\_

**Secondary Insurance:** \_\_\_\_\_ Insurance Phone: \_\_\_\_\_  
Insurance ID No. \_\_\_\_\_ Group No. \_\_\_\_\_ Insurance Plan: \_\_\_\_\_  
Policy Holder's Name: \_\_\_\_\_ Policy Holder's SS# \_\_\_\_\_ Policy Holder's D.O.B. \_\_/\_\_/\_\_

Copay: \$ \_\_\_\_\_ Does the patient need a referral? \_\_\_\_\_  
Office Procedures (POS 11): \_\_\_\_\_ Require Precert? \_\_\_\_\_  
ASC Procedures (POS 24): \_\_\_\_\_ Require Precert? \_\_\_\_\_  
Precert Phone# \_\_\_\_\_ Precert Fax# \_\_\_\_\_  
Deductible: \$ \_\_\_\_\_ Amount Met: \$ \_\_\_\_\_ Coinsurance: \_\_ % Out of Pocket: \$ \_\_\_\_\_ Amount Met: \$ \_\_\_\_\_

**DOES THE PATIENT HAVE AN OUT OF NETWORK BENEFITS?** \_\_\_\_\_  
Deductible: \$ \_\_\_\_\_ Amount Met: \$ \_\_\_\_\_ Coinsurance: \_\_ % Out of Pocket: \$ \_\_\_\_\_ Amount Met: \$ \_\_\_\_\_

## DIAGNOSTIC TESTING

Is EMG and NCS? Y N Pre-cert required? Y N  
Is Drug Screening covered (done in the Office)? Y N Pre-cert required? Y N

## PT / OT / SLP Services

Is PT/OT/SLP a Covered Benefit? Y N Pre-cert required? Y N  
How Many Visits Allowed? \_\_\_\_\_ per condition \_\_\_\_\_ per calendar year \_\_\_\_\_ per life time \_\_\_\_\_ other.  
Number Used - \_\_\_\_\_ Dollar Amount \_\_\_\_\_ Days

**For WORKERS COMP/MVA CLAIMS:** Please Check: \_\_\_ MVA \_\_\_ Workers Comp  
**CLAIM NUMBER:** \_\_\_\_\_ **POLICY NUMBER:** \_\_\_\_\_  
Insurance Company: \_\_\_\_\_ Insurance Phone: \_\_\_\_\_  
Adjustor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ FAX: \_\_\_\_\_  
Case Nurse Manager's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ FAX: \_\_\_\_\_  
Precert Number Phone Number: \_\_\_\_\_ Precert Fax Number: \_\_\_\_\_  
Body Part (related to MVA/WC Claim): \_\_\_\_\_  
Claim's Address: \_\_\_\_\_  
Attorney's Office (if available): \_\_\_\_\_ Phone: \_\_\_\_\_ FAX: \_\_\_\_\_  
Provider Relations Rep's Name: \_\_\_\_\_  
Phone call Reference # \_\_\_\_\_ Date: \_\_\_\_\_